UNH Tech Camp Job Description – Counselor

Day Counselor: $500/week plus daily lunches
Night Counselor: $350/week plus room and daily breakfasts and dinners
Day & Night Counselor: $850/week plus room and daily meals

UNH Tech Camp counselors are the curriculum assistants and caregivers for each camper. A counselor is responsible for guiding campers with daily learning and living skills, as well as assisting campers with daily curriculum. A successful counselor will have organizational and interpersonal skills for working with youth from grades 5-12, staff and camper families, as well as UNH staff that interface with the daily needs of the campers. Counselors assist campers according to the directions of the camp administration.

Day counselors are required to be at the camp from 8am – 4:30pm. Night counselors are required to work from 4pm – 8am, reside in the dorms with the campers, and have breakfast and dinner with the campers.

Day Counselors

- You will meet camp participants at 8:00 am and guide them to the classroom and help them implement the project leader’s instructions.
- You will escort campers to pick-up or the residence halls at the end of the day at 4:00 pm.
- You will help facilitate activities for morning and afternoon breaks.
- You will escort the campers to and from the dining hall during lunch.
- You will remain with the campers all day. You will never leave the campers unattended.
- You will assist the project leaders with implementation of the classroom activities.
- You will help facilitate morning and afternoon meetings.

Night Counselors

- You will meet camp participants at 4:00 pm and guide them to the residence halls, dinner and scheduled evening activities including movies, sports activities, campus tours, games, etc.
- You will spend the entire evening with campers and return them to their dorm rooms for "lights out" at 11:00 pm.
- You will remain in the dormitory all night to be available in case there is an emergency. You will never leave the campers unattended.
- You will wake campers in the morning, typically 7:00 to 7:30 am, and escort them to the dining hall for breakfast and then to the lab/classroom arriving between 8:30 to 8:45 am for the start of the daily program.

Counselors are expected to perform the following responsibilities.
Camper Supervision

- Direct, supervise, and organize campers with activities within camp
- Exhibit a positive attitude toward campers through communication, respect for diversity, and youth empowerment
- Ensure health and safety of campers
- Meet compliance with risk management aspects, such as child protection, etc.

Sending a Positive Camp Image

- Be a role model to campers and staff in attitude, respectful behavior, and enthusiasm for STEM
- Set a good example in regard to camp procedures such as following rules, good hygiene, and respectful behavior
- Represent the camp when interacting with families or community members
- Provide parents appropriate feedback and information so campers have a successful experience
- Engage with campers and families about college life as a science or engineering major

Camp Operations

- Make yourself aware of project leader’s needs during the curriculum; know how to best assist during the projects and activities
- Be aware of field trip details
- Assist with all programs and events
- Coordinate/assist with check-ins and check-outs
- Assist with clean-up of camp activities
- Notify camp administration when help is necessary with camper issues

Requirements

- enthusiasm for STEM disciplines
- enthusiasm for working with 5th-12th grade students
- excellent interpersonal, organizational and verbal and written communication skills
- attention to detail and the ability to multi-task and learn on-the-job
- must be a proactive self-starter with willingness to adapt to changing position requirements and unplanned challenges
- reliability and flexibility when scheduling changes occur
- ability to react calmly and effectively in emergency situations
- ability to exhibit a logical sense of priority and critical thinking skills