

This form is an agreement between the University and the student that establishes in advance the transferability of a course(s).

Rules and Regulations:

- A grade of “C” or better is required for each course accepted (including University System of New Hampshire Institutions). Note: The student’s college or department may exempt the student from repeating at UNH a course in which a grade of “C-” or lower was received at the other institution.
- A course taken at another institution may not be used under the University repeated course rule.
- If credit was received for a UNH course equivalent to a course listed on this form, no transfer credit will be awarded.
- The transferred coursework does not affect the UNH cumulative grade point average.
- Credit will not be awarded for any course taken the semester immediately following any academic suspension or dismissal.
- Credit will not be awarded for any course taken while on an approved leave of absence from UNH. An exception may be made for military leaves of absence.
- A course taken for 3 semester hour credits at another institution will be worth 3 semester hour credits in transfer to UNH. Courses measured in quarter hours, term hours, or course units will be converted to semester hours as a basis for determining the UNH award. The conversion process may affect whether a course will meet minimum UNH requirements for Discovery or major requirements. A transfer course after conversion must be worth at least 2.5 semester hour credits in order to satisfy a Discovery requirement.
- **Senior Residency:** [06.22\(fs\) Residence](#). “Residence” is being enrolled in University of New Hampshire courses after admission to and matriculation in a degree program. Students who are candidates for bachelor’s or associate degrees must attain the last one-fourth of their credits toward the degree in residence unless granted permission by the Academic Standards and Advising Committee to transfer part of this work from other accredited institutions.
- **The student’s advisor determines the fulfillment of major/minor requirements.**

Transfer Course Legend

Description	Code
Major (Requirements & Electives)	MAJ
Minor	MI
General Elective	ELECT
Language Requirement for B.A.	LANG

Discovery Description	Code
Writing Skills	WS
Quantitative Reasoning	QR
Biological Sciences	BS
Physical Sciences	PS
Discovery Lab	DLAB
Fine & Performing Arts	FPA
Historical Perspectives	HP
Humanities	HUMA
Social Sciences	SS
World Cultures	WC
Environment, Tech & Society	ETS

Submit this form to the Office of the Registrar
Include printed course description directly from the Institution.



Transfer Credit Prior Approval

Submit this form to the Office of the Registrar
Include printed course description(s) directly from the Institution.

Student Information

UNH ID#:	Name (Last, First, MI):
<input type="checkbox"/> COLSA <input type="checkbox"/> COLA <input type="checkbox"/> CEPS <input type="checkbox"/> PAUL <input type="checkbox"/> CHHS <input type="checkbox"/> TSAS	Major:
Senior Residency (see rule on page 1): Do the below requested transfer credits fall within this range? <input type="checkbox"/> No <input type="checkbox"/> Yes*	
*If yes, you must petition your college dean to request that your senior residency requirement be waived.	

Course Information

What semester/year will the courses be taken? Fall ____ January ____ Spring ____ Summer ____

I request permission to transfer the listed course(s) and credits from the following institution:
Institution:

City: _____ State: _____ Zip Code: _____

Student Completes		Appropriate UNH Official Completes						
Transfer In As: (see legend on page 1)	Transfer Course (include department, course # & course title)	RO	Advisor		Minor Advisor	Registrar		
		Cr Hrs	UNH Equivalent	Major	Minor	Discovery	General Elective	At Risk TBD

Notes:

Signatures (must be obtained in order listed below)

Student:	Date:
Registrar:	Date:
Advisor:	Date:
Second Advisor (Minor, Dual, Double):	Date:
Associate Dean:	Date: