

This form is an agreement between the University and the student that establishes in advance the transferability of a course(s).

## Rules and Regulations:

- A grade of “C” or better is required for each course accepted (including University System of New Hampshire Institutions). Note: The student’s college or department may exempt the student from repeating at UNH a course in which a grade of “C-” or lower was received at the other institution.
- A course taken at another institution may not be used under the University repeated course rule.
- If credit was received for a UNH course equivalent to a course listed on this form, no transfer credit will be awarded.
- The transferred coursework does not affect the UNH cumulative grade point average.
- Credit will not be awarded for any course taken the semester immediately following any academic suspension or dismissal.
- Credit will not be awarded for any course taken while on an approved leave of absence from UNH. An exception may be made for military leaves of absence.
- A course taken for 3 semester hour credits at another institution will be worth 3 semester hour credits in transfer to UNH. Courses measured in quarter hours, term hours, or course units will be converted to semester hours as a basis for determining the UNH award. The conversion process may affect whether a course will meet minimum UNH requirements for Discovery or major requirements. A transfer course after conversion must be worth at least 2.5 semester hour credits in order to satisfy a Discovery requirement.
- **Senior Residency:** [06.22\(fs\) Residence](#). “Residence” is being enrolled in University of New Hampshire courses after admission to and matriculation in a degree program. Students who are candidates for bachelor’s or associate degrees must attain the last one-fourth of their credits toward the degree in residence unless granted permission by the Academic Standards and Advising Committee to transfer part of this work from other accredited institutions.
- **The student’s advisor determines the fulfillment of major/minor requirements.**

### Transfer Course Legend

Description	Code
Major (Requirements & Electives)	MAJ
Minor	MI
General Elective	ELECT
Language Requirement for B.A.	LANG

Discovery Description	Code
Writing Skills	WS
Quantitative Reasoning	QR
Biological Sciences	BS
Physical Sciences	PS
Discovery Lab	DLAB
Fine & Performing Arts	FPA
Historical Perspectives	HP
Humanities	HUMA
Social Sciences	SS
World Cultures	WC
Environment, Tech & Society	ETS

**Submit this form to the Office of the Registrar**  
**Include printed course description directly from the Institution.**



# Transfer Credit Prior Approval

Submit this form to the Office of the Registrar  
Include printed course description(s) directly from the Institution.

## Student Information

UNH ID#:	Name (Last, First, MI):
<input type="checkbox"/> COLSA <input type="checkbox"/> COLA <input type="checkbox"/> CEPS <input type="checkbox"/> PAUL <input type="checkbox"/> CHHS <input type="checkbox"/> TSAS	Major:
Senior Residency (see rule on page 1): Do the below requested transfer credits fall within this range? <input type="checkbox"/> No <input type="checkbox"/> Yes*	
*If yes, you must petition your college dean to request that your senior residency requirement be waived.	

## Course Information

What semester/year will the courses be taken?  Fall \_\_\_\_  January \_\_\_\_  Spring \_\_\_\_  Summer \_\_\_\_

I request permission to transfer the listed course(s) and credits from the following institution:  
Institution:

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Student Completes		Appropriate UNH Official Completes						
Transfer In As: (see legend on page 1)	Transfer Course (include department, course # & course title)	RO	Advisor		Minor Advisor	Registrar		
		Cr Hrs	UNH Equivalent	Major	Minor	Discovery	General Elective	At Risk TBD

Notes:

## Signatures (must be obtained in order listed below)

Student:	Date:
Registrar:	Date:
Advisor:	Date:
Second Advisor (Minor, Dual, Double):	Date:
Associate Dean:	Date: